

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on February 26, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

Deputy Clerk – Sheila L. McCahon, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

This meeting may be recorded, streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

To those present in the gallery today, by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional

circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated February 26, 2020 be accepted with the addition of a closed session matter concerning Building Services.

4. DELEGATIONS AND PRESENTATIONS

5. CONSENT AGENDA

5.1 Vouchers in the amount of \$328,927.46 – February 5 to 11, 2020

[05 01 vouchers](#)

5.2 SWM Council Minutes – February 12, 2020

5.3 Fire Department Staffing

[05_03 Fire Dept Hiring Update](#)

5.4 Building Report – January 2020

[05_04 2020 January Building Report](#)

5.5 Public Works Department Monthly Report

[05_05 Public Works Dept Report](#)

5.6 MECP Solid Non-Hazardous Waste Disposal Site Inspection Reports:

a. Limerick

[05_06 a Limerick Solid Non-Hazardous Waste Disposal Site Inspection Report](#)

b. Trillium

[05_06 b Trillium Solid Non-Hazardous Waste Disposal Site Inspection Report](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.6 as information, and approve the February 12, 2020 meeting minutes.

6. COMMITTEE OF ADJUSTMENT – see committee of adjustment agenda

- B1-2020 – 5800 Century Drive – Vibrent Farms Ltd.
- B2-2020 – 21117 Melbourne Road – Estate of Marjorie Hazel Davenport
- B3-2020 – 4275 Olde Drive – Stanley & Cameron Towers

#2019-

Moved by _____

Seconded by _____

THAT Southwest Middlesex move into Committee of Adjustment to consider planning applications B1-2020 (Vibrent Farms Ltd.), B2-2020 (Estate of Marjorie Hazel Davenport) and B3-2020 (Stanley and Cameron Towers) at _____ p.m.

Regular council reconvened at _____ p.m.

7. PUBLIC MEETINGS

UNDER THE PLANNING ACT

- **P2-2020- 5800 Century Drive – Vibrent Farms Ltd.**
 - Notice [07_01 a NoticePubMtg 5800CenturyDr Vibrent](#)

Chair Mayhew calls the Public Meeting for P2-2020 Vibrent Farms Ltd. to order at _____ p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Zoning Amendment Application by Vibrent Farms Ltd.** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of the zoning by-law amendment application is to rezone the retained parcel of Consent B1-2020 from the General Agricultural (A1) Zone to the Agricultural (A2) Zone to prohibit a dwelling from being erected thereon consistent with provincial policy. The proposed Zoning By-law Amendment also seeks to rezone the severed parcel of Consent B1-2020 from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone to permit the creation of a residential lot for the purposes of disposing a surplus farm dwelling, with the parcel being occupied by an existing single unit dwelling and three accessory buildings.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) The public will be asked for their comments and questions noting if they are for or against the application being considered; please ensure that you state your name and address.
- d) Council may then ask questions of the applicant and/or staff.
- e) The public is advised that comments expressed and written material presented are a matter of public record for full disclosure.

Chair Mayhew declares the Public Meeting for P2-2020 (Vibrent Farms Ltd.) closed.

The Chair will now consider motions regarding the application.

Zoning By-law Amendment Application P2-2020

- o Report [07 01 aa P2 2020 Vibrent Farms Report](#)

#2020-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P2-2020, which proposes to rezone the severed parcel created through Consent Application B1-2020 from General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B1-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be **GRANTED**.

- **P3-2020 – 301 Main Street – Municipality of Southwest Middlesex**
 - o Notice [07 01 b NoticePubMtg 301 MainSt SWM](#)

Chair Mayhew calls the Public Meeting for P3-2020 Municipality of Southwest Middlesex to order at ____ p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Zoning Amendment Application by the Municipality of Southwest Middlesex** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of this Zoning By-law Amendment is to rezone the subject lands (former water tower lands) from the 'Public Utility (U) Zone' to the 'Restricted Commercial (C2) Zone' within the Southwest Middlesex Zoning By-law, in order to facilitate the establishment of a day care centre.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) The public will be asked for their comments and questions noting if they are for or against the application being considered; please ensure that you state your name and address.
- d) Council may then ask questions of the applicant and/or staff.
- e) The public is advised that comments expressed and written material presented are a matter of public record for full disclosure.

Chair Mayhew declares the Public Meeting for P3-2020 (Municipality of Southwest Middlesex) closed.

The Chair will now consider motions regarding the application.

Zoning By-law Amendment Application P3-2020

- o Report [07 01 bb P3 2020 SWM Report](#)

#2020-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P3-2020, which proposes to rezone the subject lands from the 'Public Utility (U) Zone' to the 'Restricted Commercial Site Specific (C2-7) Zone', in order to facilitate the establishment of a day care centre be **GRANTED**.

- **P4-2020 – 4275 Olde Drive – Stanley & Cameron Towers**
 - o Notice [07 01 c NoticePubMtg 4275 OldeDr Towers](#)

Chair Mayhew calls the Public Meeting for P4-2020 Stanley and Cameron Towers to order at _____p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Zoning Amendment Application by Stanley and Cameron Towers** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of the zoning by-law amendment application is to rezone the retained parcel of Consent B3-2020 from the General Agricultural (A1) Zone to the Agricultural (A2) Zone to prohibit a dwelling from being erected thereon consistent with provincial policy. The proposed Zoning By-law Amendment also seeks to rezone the severed parcel of Consent B3-2020 from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone to permit the creation of a residential lot for the purposes of disposing a surplus farm dwelling, with the parcel being occupied by an existing single unit dwelling and an accessory building (metal clad driveshed).

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) The public will be asked for their comments and questions noting if they are for or against the application being considered; please ensure that you state your name and address.
- d) Council may then ask questions of the applicant and/or staff.
- e) The public is advised that comments expressed and written material presented are a matter of public record for full disclosure.

Chair Mayhew declares the Public Meeting for P4-2020 (Stanley and Cameron Towers) closed.

The Chair will now consider motions regarding the application.

Zoning By-law Amendment Application P4-2020

- o Report [07 01 cc P4 2020 Towers Report](#)

#2020-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P4-2020, which proposes to rezone the severed parcel created through Consent Application B3-2020 from General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B3-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be **GRANTED**.

8. STAFF REPORTS

a. Fire

None

b. Administration

None

c. Building

None

d. Finance

1. Employee Benefit Renewal

[08 d 01 Benefits](#)

#2020-

Moved by _____

Seconded by _____

THAT council maintain all coverage levels.

AND THAT council authorize the renewal of the benefits program with RWAM Insurance Administrators Inc.

e. Facilities and Recreation

None

f. Public Works

1. Falcon Enterprises, Local Internet Servicing

[08 f 01 Falcon Internet](#)

#2020-

Moved by _____

Seconded by _____

THAT council approves the request by Falcon Enterprises for the installation of communications equipment on the Melbourne Standpipe;

AND that an Access Existing Structure Agreement be executed by the Mayor and CAO with Falcon Internet Services at a monthly rate of \$46.00.

9. NOTICE OF MOTION

Notice of Motion submitted by Councillor Sholdice:

“Whereas council convention and seminar per diem and mileage expenses remuneration increased from \$11,510.47 in 2018 to \$19,700.75 in 2019, an increase of by \$8,190.28 or 71 per cent;

And Whereas three of the sitting councillors contributed less than \$1,000 in expenses towards the total of \$19,700.75 in 2019;

And Whereas Southwest Middlesex ratepayers spend a great deal more on this type of expense than those of comparably sized and populated neighbouring municipalities (ie. North Middlesex capped at \$2,500);

And Whereas Southwest Middlesex councillor's remuneration also increased substantially in 2019;

And Whereas conventions and seminar per diem, mileage and expenses were capped each year until 2019, limited to \$3,082 for 2018;

I respectfully present this notice of motion that the cap be replaced on councillor convention and seminar per diem, mileage and expenses to a limit of \$3,225 for the year 2020 which takes into consideration the Canadian Inflation rate. Any overages are to be covered by the individual councillors.”

#2020-

Moved by _____

Seconded by _____

10. CORRESPONDENCE AND PETITIONS

- None

11. UNFINISHED BUSINESS

Item 5.10 from February 12, 2020 council agenda - Rev. James Greenwood to Southwest Middlesex council

[11 05 10 JGreenwood Letter to Municipality](#)

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Personal matters about an identifiable individual, including municipal or local board employees;
- b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

Building Services Agreement

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2020/ - 1st & 2nd reading only

[16 01 P2 2020 Vibrent Farms Draft BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 – 5800 Century Drive

2. By-law No. 2020/ - 1st & 2nd reading only

[16 02 P4 2020 Towers Draft BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 – 4275 Olde Drive

3. By-law No. 2020/

[16 03 P3 2020 SWM Draft BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 – 301 Main Street, Glencoe

4. By-law No. 2020/

[16 04 Confirming Bylaw Feb26 2020](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 26, 2020)

#2020-

Moved by _____

Seconded by _____

That By-law No. 2020/ and By-law No. 2020/ are read a first and second time;
And further That 2020/ to By-law No. 2020/ be given third and final readings.

Carried

17. FUTURE MEETINGS (subject to change)

- Wednesday, March 4, 2020 – Council – 7:00 p.m.
- Wednesday, March 11, 2020 – Special Meeting - Development Charges
- Wednesday, March 25, 2020 – Planning/Council – 7:00 p.m.

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.